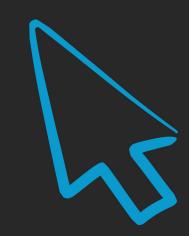


## 10 Tips for Managers on How to Manage Remote Staff







## A Time To Be Agile

To help maintain high levels of productivity and quality, adopt an agile work approach and:

- + Create a workspace on Jira for your team
- + Dial in via Webex every morning and align with your team members on the work commitment for the day
- + Define the work sprints over a weekly/two week period
- + Track progress the next day by moving tasks from "In progress" to "Completed"
- + Catch up with the team on the sprint call and align vectors

Implementing a chat environment, in alignment with our company protocol and policy also helps ensure live, up-to-date contact, notifications and conversations - either within a group or with individual persons.